



MANY FARMS CHAPTER GOVERNMENT
P.O. BOX 185
MANY FARMS, ARIZONA 86538
PHONE: (928) 781-3605 FAX: (928) 781-3608
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Kee A. Begay Jr., Council Delegate

Katherine O. Arthur, President
 Aljerino Tsedah, Vice President
 Jacqueline Begaye, Secretary/Treasurer

Francine Harrison, CSC
 Lewanda A. Ben, Acct. Maint. Spec.
 Roland Tso, Grazing Representative

FACILITY USAGE REQUEST FORM

Name of Program: _____ Date of Request: _____

Contact Person: _____ Telephone: _____

General Purpose: _____ Staff Meeting _____ Training _____ Event/Activity _____ Other

Date(s) to be used: _____ Time of Event: _____

Brief Description: _____

The Program/Entity using the Chapter Facility shall be responsible for the following.

1. Submit a written request to Chapter Administration with specific intended purpose.
2. Non-Profit and Enterprise Organizations must pay before using the chapter facility.
3. Chapter Facility usage fee is \$53.00, that includes 6% Navajo Nation Tax.
4. The Program/Entity must have a liability coverage.
5. The Program/Entity will be responsible for any loss of property or damages.
6. The Program/Entity will clean, put tables, chairs away and safely locked the doors.
7. Any non-compliance may result denial of future request for facility usage.

 Requestor Signature

 Date

The Chapter Administration will conduct a property inventory after each use for accountability.

Your adherence and understanding will be appreciated. If there are any questions, please contact Chapter Administration office at (928) 781-3605/3607. Thank you.

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OFFICE USE ONLY

Money Order No. _____

Amount Paid: _____

APPROVED/DISAPPROVED

 Francine Harrison, CSC

 Lewanda Ben, AMS